



NGO CLEARANCE COMPLIANCE FLOW CHART FOR CLEARING HUMANITARIAN/CHARITABLE ITEMS INTO THE FEDERAL REPUBLIC OF NIGERIA (2021)

CRITICAL NOTICE:

WHO IS ELIGIBLE TO APPLY FOR IMPORT DUTY EXEMPT CERTIFICATE (IDEC) ON CHARITABLE ITEMS?

ONLY legally registered NGOs operating in the Federal Republic of Nigeria are eligible upon obtaining and presenting all necessary certificates. Upon approval the shipment could be exempt of import duty fees but liable for any other additional port and agency processing fees.

WHO IS NOT ELIGIBLE TO APPLY FOR IMPORT DUTY EXEMPT CERTIFICATE (IDEC) ON CHARITABLE ITEMS?

Individuals or corporate organizations importing charitable items into the Federal Republic of Nigeria are NOT eligible to apply for the Import Duty Exempt Certificates (IDEC). The shipment will be subject to import duty fees.

WHEN TO COMMENCE APPLICATION PROCESS?

Shipper must commence application for ALL relevant certificates from ALL relevant regulating **MDAs** a **MINIMUM OF 1 MONTH BEFORE THE CONSIGNMENT IS SHIPPED TO THE FEDERAL REPUBLIC OF NIGERIA.**

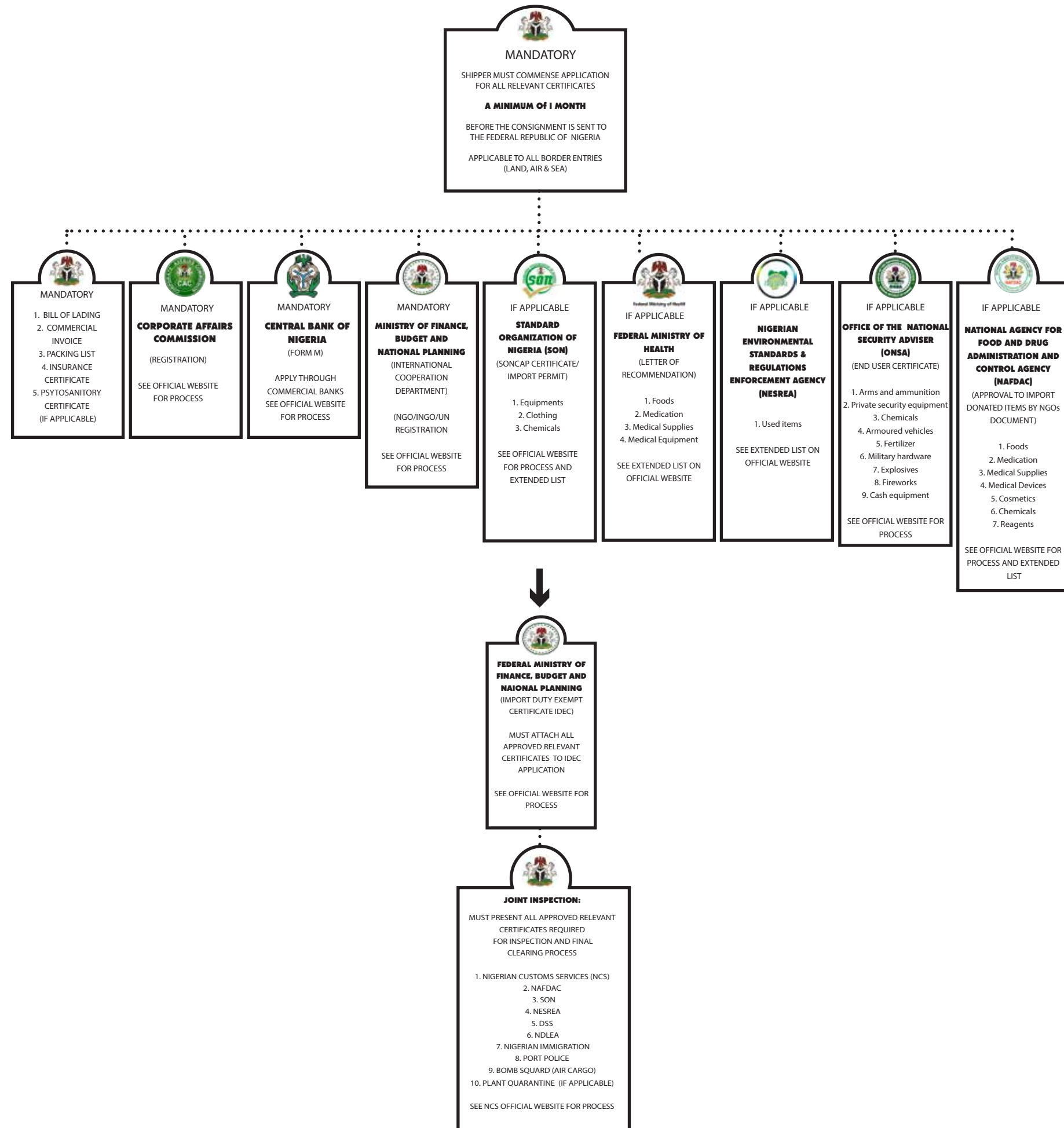
HOW MANY CLEARANCE CERTIFICATES ARE NEEDED PER CONSIGNMENT?

This is based on the content of the consignment. Kindly see the flow chart below and visit each MDAs official website for more details

LICENCED/ACCREDITED FREIGHT FORWARDERS & CLEARING AGENTS:

1. Visit Association of Nigeria Licensed Customs Agents (ANCLA) website for list of legally accredited companies in the Federal Republic of Nigeria. ([HTTPS://WWW.ANLCA.COM.NG/FIND-CUSTOM-AGENTS.HTML](https://www.anlca.com.ng/find-custom-agents.html))
2. Visit Council For The Regulation Of Freight Forwarding In Nigeria (CRFFN) website for list of legally accredited individuals in the Federal Republic of Nigeria. ([WWW.CRFFN.GOV.NG](http://www.crffn.gov.ng))

STEPS FOR LEGALLY REGISTERED NGOS, UNITED NATIONS SYSTEMS AND INGOS IMPORTING CHARITABLE ITEMS INTO THE FEDERAL REPUBLIC OF NIGERIA:



STEPS FOR INDIVIDUALS AND CORPORATE ORGANIZATIONS IMPORTING CHARITABLE ITEMS INTO THE FEDERAL REPUBLIC OF NIGERIA:

